

**Bozzuto Management Company  
Bozzuto Management Awards List**

Nominations may be submitted for the following awards. Criteria are listed beginning on the second page.

**Management Categories (Individual):**

- Property Manager of the Year
- Rookie Property Manager of the Year
- Assistant Property Manager of the Year
- Resident Concierge of the Year
- Rising Star
- Outstanding Commitment to Company Values

**Maintenance Categories (Individual);**

- Service Manager of the Year
- Rookie Service Manager of the Year
- Assistant Service Manager of the Year
- Rising Star
- Shining Star
- Outstanding Commitment to Company Values

**Property/Whole Team Awards:**

- Team Spirit
- Five Star Award
- Community Service Award
- Resident Service Award
- Social Media (new)

**Miscellaneous Awards:**

- Career Development Award
- Presidents Choice Award
- Unsung Hero Award
- Sustainability Award (new)

## **Award Criteria**

### **1. Outstanding Commitment to Company Values**

The individual must be able to illustrate that they have continually demonstrated the company values: Concern, Creativity, Passion, and Perfection as achievable goals.

(2) Awarded: (1) Management / (1) Maintenance

### **2. Team Spirit Award**

This award is intended for the property whose entire staff has consistently shown teamwork and camaraderie, in the spirit of making the best living environment for our residents and working environment for our associates.

(1) Team Awarded

### **3. Shining Star Award**

This award recognizes the exemplary efforts of our community care and housekeeping staff that plays a key role in managing our curb appeal. This individual will have consistently performed his/her job at or beyond the expected performance level.

(1) Awarded: Community Care Associate OR Housekeeping Associate

### **4. Rising Star Award**

This award recognizes someone who has exceeded the expectations of their position. They have recently been promoted or show potential and could be promoted.

(2) Awarded: (1) Management / (1) Maintenance

### **5. Resident Concierge of the Year**

This award recognizes the efforts of a concierge who has demonstrated an outstanding attitude toward resident service.

(1) Awarded

### **6. Five Star Award**

This award recognizes the outstanding merchandising of a community. It has all the special touches from exterior curb appeal to the service approach of the entire staff. This property would operate like a 5-star hotel.

(1) Team Awarded

### **7. Assistant Manager of the Year**

Has the ability to take control of the property in his/her Manager's absence; provides training to new employees, communicates well with residents and other staff members, and consistently completes his/her responsibilities in an exemplary manner.

(2) Awarded: Management / Maintenance

### **8. Rookie Manager of the Year**

This award recognizes a person who has been a Manager for 6 to 13 months and has exceeded the expectations of his/her position.

(2) Awarded: (1) Management / (1) Maintenance

### **9. Property Manager of the Year**

This award recognizes someone who has expertise in completing budgets and owner's reports, consistently maintains updated market knowledge, provides good recommendations for obtaining property/budget goals, demonstrates leadership qualities, provides continuous training to staff members, has excellent written and verbal communication skills and consistently completes their responsibilities in an exemplary manner. This is someone who has earned the respect of their residents, peers, clients and supervisors.

(1) Awarded

#### **10. Service Manager of the Year**

Demonstrates leadership qualities and provides continuing training to all staff members; contributes to the creation of the budget; continually demonstrates ability to control expenses and to reduce them; possesses good communication skills with clients, residents, staff and Property Manager; obtains proposals for capital projects in an accurate and timely manner; has the ability to oversee the capital project from start to finish and completes his/her responsibilities in an exemplary manner.

(1) Awarded

#### **11. Community Service Award**

This award seeks to recognize those properties who help build the Community around them through service. They have made it their goal to help others overcome obstacles to build stronger, healthier, safer communities.

(1) Awarded

#### **12. Resident Service Award**

This award recognizes a property which enhances the resident experience through social networking, community programs, community outreach and hospitality. These properties rely on creativity, teamwork and ingenuity to increase the quality of life for their residents.

(1) Awarded

#### **13. Social Media Award**

This award recognizes a property who demonstrates best practices in the use of Social Media to enhance the resident experience and helps build a sense of 'community'

(1) Awarded

#### **14. Career Development Award**

This award seeks to recognize a Property Manager who has shown the ability to bring in qualified team members and motivate their team to the next level. This leads to a proven record having their employees promoted through enthusiasm and leading by example.

(1) Awarded

#### **15. Unsung Hero Award**

This award seeks to recognize these "go-to" people who always seem to be around. This is the sometimes faceless voice on a phone that always seems to know how to help you out in a jam, or be there to volunteer in a time of crisis. Any BMC support employee can be nominated (i.e.: Greenbelt staff, marketing, accounting, training, etc.)

(1) Awarded

#### **16. Presidents Choice Award**

Some times even these awards cannot encompass all of the hard work that our team members, both on and off-site, complete on a daily basis. If you know of someone who deserves recognition for the outstanding work they do let us know.

(1) Awarded

#### **17. Sustainability Award**

This award recognizes a property who demonstrates best practices in sustainability and use of sustainable living ideas to conserve energy and natural resources, save money, while enhancing the resident experience and building a sense of 'community'.

(1) Awarded